

## From PCMAC's PC Corner February 2016

Have you ever wanted to change that boring Windows desktop background picture to something more exciting? For Valentine's Day, why not change it to a picture of someone (or some \*thing\*) that you love? It's easy! Just follow the steps below.

1) First, locate the picture that you want to use as your background. For most of you, your pictures are stored in your Pictures folder. If you're uncertain how to find that folder simply type pictures in your Search box (In Vista and Windows 7 the search box is found by clicking on your Start icon. Windows 8 users can put their mouse pointer in the top right corner of their screen and click on the magnifying glass; and Windows 10 users, the search box is right on the bottom left side of your screen).

2) After typing Pictures into the Search box, look for the folder (a yellow folder icon) labeled Pictures. You might need to look through the search results to find the Pictures folder so don't click on the first result that comes up. When you find the folder, click on it.

3) Once you're in your Pictures folder, locate the file of the picture that you want to use and click on the file ONCE to highlight it. Leave your mouse pointer on the file and RIGHT CLICK on the file. A menu comes up.

4) Look for Set as Desktop Background and click on it.

Note: Another way to change your desktop background picture is to first close all open programs. With your mouse pointer on your desktop, RIGHT click. From the menu that pops up choose Personalize. Look towards the bottom of the next box that opens and click on Desktop background. It is a little bit more difficult to find the picture that you want to use this way but it's a great way to use a folder full of photos that will change every 30 minutes!